





EDUCATION RESOURCES EXECUTIVE DIRECTOR Tony McDaid





Head Teacher: Mrs Jacqueline Ross

22 Sep 2021 Dear Parent,



We have settled well into our new school year and we are planning our special events alongside the very good work being covered by our pupils.

Security of Our School and Nursery

As you know the health and safety of our children is our priority in school and we strive to make St Joseph's a secure building. With this in mind, parents and visitors should use the **main entrance** when calling at the school. There are strict guidelines on security in schools and we must ensure the safety of our children at all times. Parents should not enter the yard while the children are playing. The fences and gates are there to further safeguard our children between 9.00am and 3.00pm

A reminder.....

The school day starts for all our children at 9am. All children should use the school entrance gates in Park Lane when coming to school. Parents should not drop children off in the staff car park as there are no entrances into the play ground from here. Children should not use the main entrance when coming to school unless they are arriving after 9.10am.

In very wet or inclement weather the school will be open to pupils from 8.45am onwards. Please be aware that on very wet days the school will not be open to pupils before this time.

From 8.45am there will be staff at each entrance gate to supervise the childrens' safe coming to school. Should you drop the children off before this time the school cannot be responsible for their safety.

All pupils should be collected at 3pm from the school play ground. If you need to discuss alternate, long term, arrangements for collecting your child(ren) please call the school and make arrangements to speak with Mrs Ross. We understand the need, on the odd occasion, that you may have to collect your child(ren) early. It would be best to telephone the school office to advise them, if you are having to doing this, as it will not always be possible for staff to leave the office to get children from their classes.

Homework

It is really important that our children develop positive homework habits. Homework is an important part of learning, it allows parents the opportunity of seeing what their child is doing at school. In some cases homework will be part of the next day's lesson therefore it is important that it is done each night. The children should have a plastic bag for homework materials to prevent damage to work books etc.



Photographs - Reminder!!

We have a school camera and we like to photograph our children at special events – presentations, in class groups, pupil council etc. and, of course, we display these photos. Occasionally photographs are taken for the website & for publication in the local press. Please let me know if, for any reason, you would prefer your child not to be included in photographs.

Absence & Latecoming

I would like to remind parents that –

- a) All children should be in the playground by 8.55am every morning ready to start at 9am.
- b) The school should be contacted before 9am if your child is going to be absent or late.

After 9.10am a member of our office staff will match all telephone calls to a list of children absent from school. The school will contact those parents who have not informed us of their child's absence.

If your child is absent from school then a note of explanation from you must be given on their return.

Please do your best to arrange routine visits to the dentist etc. outside of school hours.

If you have no choice but to keep your child from school for holidays we ask that you put this in writing to us.

Health and safety

Please remember we have children with various allergies in school.

Please do **not** give your children nut products to bring to school. Thank you.

We now celebrate our children's birthdays at our weekly assembly in school. All birthday children receive a special sticker and prize.

We would ask parents/relatives not to send birthday cake in to school. On occasion some of our children are placed at risk in case of cross contamination in handling of some food.

Please Note

Guidelines for children who have been sick -

If your child has been sick we would ask that they remain home for 48hrs after the past period of sickness or diarrhoea.

Newly Appointed -

School Captains - Shay Ryan and Ellie Fox

School Vice Captains – Maia McKenzie and Darryl Hutchison

Congratulations!

Parent Meetings PTA AGM – Tue 5 Oct at 6pm

Parent Council AGM - Tue 5 Oct at 6.30pm

Any parent wishing to come along to our meetings will be very welcome.

Any parent wishing to con

Diary dates for this Session

Sep week-end Fri 24, Mon 27 Sep

Parents' Evening Parent phone calls to update on progress/settling – week beginning 4 Oct –

Details to follow

Mid-term week Mon 11 – Fri 15 Oct

Hallowe'en Event Fri 29 Oct – details to follow

In service Days Mon 15 November

Christmas Holidays School Closes Thur 23 Dec at 2.30 & resumes – Thur 6 Jan 2022 at 9am

Yours sincerely

Jacqueline Ross Head Teacher

